

**Professor Sampson Oduro-Kwarteng**

Email: sokwarteng@gmail.com

Department of Civil Engineering,

8<sup>th</sup> November 2023

Permanent Secretary  
Ministry of Higher Education, Research,  
Science, and Technology,  
Banjul, The Gambia

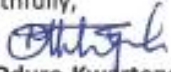
Dear Sir,

**LETTER OF ASSUMPTION OF DUTY**

I write with great pleasure to inform you that I have assumed duty as Head, Department of Civil Engineering on the 8th November 2023. I will endeavour to discharge my duties, management and administration functions of the position as required by the University.

Thank you for the offer of appointment.

Yours faithfully,



**Prof. S. Oduro-Kwarteng,**

Cc. Senior University Administrator, USET,  
Project Manager, PIU STEE/USET  
Project Manager, PCU  
Centre Leader, STEE/USET  
ACE Focal Point, MoHERST